

# STEPHEN A. MARION

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## **WORK EXPERIENCE**

### **VISUAL DATA MEDIA SERVICES, Burbank, CA**

*Account Manager, Oct 2021- Jan 2022*

- Managed distribution for all LEGO television product across various platforms
- Liaised with client daily to ensure all needs were met
- Managed budgets and financial expectations
- Worked with production to localize hundreds of files for distribution

### **LONGWOOD CENTER FOR THE VISUAL ARTS, Farmville, Virginia**

*Assistant Educator, Sept 2019 – Oct 2021*

- Supported the Director of Education and Outreach
- Assisted in the transition of in-person to online art tutorials
- Assisted in the distribution of thousands of art packets to the community
- Created the online LCVA Story Time series
- Moderate in-person panels with a variety of featured artists

### **HAMPDEN-SYDNEY COLLEGE, Hampden-Sydney, Virginia**

*Part-Time Library Assistant, Feb 2019 – March 2020*

- Oversaw the research desk and assessed student research needs
- Worked in various databases to ensure that student research was comprehensive and accurate

### **TWENTIETH CENTURY FOX FILM ENTERTAINMENT, Los Angeles, California**

*Senior Manager, Technical Services, Feature Mastering, Nov 2011 – Nov 2017*

- Managed the delivery and upstream mastering for 50+ acquisition titles including: *Get the Gringo*, *Cake*, *Wrong Turn 6*, and the History Channel's *The Bible*
- Insured assets were ordered, delivered, and quality controlled to FOX specifications for World Wide downstream distribution on all platforms (Blu-ray, DVD, broadcast, and streaming)
- Managed a team of coordinators to oversee television Blu-ray & DVD technical service needs, such as mastering video files, and insured that domestic and foreign audio and subtitles were ordered under budget and delivered by deadline
- Adapted workflows from tape-based to file-based to eliminate unnecessary costs (from 10k to 200k per project) and streamlined delivery to meet aggressive dates for authoring and manufacturing

**DELUXE DIGITAL STUDIOS, Burbank, California**

*Producer, Creative, Oct 2007 – Oct 2011*

- Oversaw design and production of Blu-ray & DVD menus for Twentieth-Century Fox, Sony Pictures, The Walt Disney Company, Universal Studios, HBO, and The Weinstein Company
- Worked with Sony Music to manage creative interface design and production for iTunes LP
- Developed the Twentieth-Century Fox account to generate over two million dollars in domestic and international Blu-ray & DVD annual menu sales

**DRISSI MULTIMEDIA, Los Angeles, California**

*Office Manager and Blu-ray/DVD Coordinator, Jan 2007 – Oct 2007*

- Managed day-to-day facility and administrative needs
- Catalogued all incoming and archival assets
- Tracked delivery schedules and maintained translations provided by Twentieth-Century Fox and Sony Pictures international territories for World Wide Blu-ray and DVD menu creation and distribution

**EDUCATION****California Institute of the Arts, Valencia, California**

*MFA, Writing for Performance, Sep 2005 – May 2006 (Not Completed)*

**Bard College, Annandale-on-Hudson, New York**

*Bachelor of Arts, Theater Studies – Playwriting, May 2003*

**ADDITIONAL SKILLS**

- Proficient in FileMaker Pro, JD Edwards, Excel, and Word
- Producer of the short film, *Raymond*:  
[http://www.imdb.com/name/nm8259164/?ref\\_=fn\\_al\\_nm\\_1](http://www.imdb.com/name/nm8259164/?ref_=fn_al_nm_1)
- Founder and treasurer of the 501(c)(3) non-profit Farmville Pride, an inclusive group for Virginia's South Central LGBTQ community